

## Appendix 2

| Areas which would benefit from strengthening  | Proposed actions to strengthen them  |
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| <p>1. For the purpose of forward work programming scrutiny needs to develop a clear rationale for topic selection, which is outcome focussed, with consideration being given to the most appropriate scrutiny method for dealing with each item e.g. consideration by committee, task and finish group inquiry, service link member discussion with relevant Lead Member and/or officers etc.</p> | <p>Scrutiny to focus on a small number of main areas throughout the year with a view to making an effective contribution to the governance and accountability of the Council. For the foreseeable future the focus areas could be:</p> <ol style="list-style-type: none"> <li>1. Budget Savings</li> <li>2. Achievement of the Corporate Plan Objectives</li> <li>3. Any other items agreed by the committee (or SCVCG) as a high priority (based on the criteria set out in the flowchart in <b>Appendix 1</b>)</li> <li>4. Urgent, unforeseen or high priority issues</li> </ol> <p>Extension of <i>Scrutiny Proposal forms</i> for use by members.</p> <p><i>See 'Topics &amp; Methods of Scrutiny' below</i></p> |
| <p>2. Scrutiny to play a more prominent role in co-designing and co-producing new service delivery solutions</p>  | <p>Service delivery issues from the Freedom and Flexibilities budget setting process or the aims of the Corporate Plan may be referred to, or requested by Scrutiny.</p>   |
| <p>3. Scrutiny will need to engage more with citizens, communities and partners as part of the decision and policy-making process (including where appropriate co-opting individuals with experience and ability onto scrutiny groups for specific inquiries etc.)</p>  | <p>Detailed topic selection and planning would include considering the inclusion or co-option of expert witnesses, service users and service providers.</p>  |
| <p>4. Scrutiny needs to have regard to regulators and auditors' reports and recommendations and use their activities to</p>   | <p>Consideration of regulators and auditors reports in forward work planning or for the SCVCG. Strengthen the relationship with the Corporate Governance Committee</p>   |

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| complement its own work;  | via the SCVCG for the purpose of informing scrutiny forward work planning.   |
| 5. Scrutiny should adopt Participation Cymru's 10 Principles for Public Engagement  | The SCVCG to adopt the Principles as the basis for scrutiny's interaction with the public  |
| 6. Scrutiny needs to highlight the outcomes and outputs of its work (including informing contributors of the outcomes of their input into scrutiny's work);   | Detailed Scrutiny enquiries are likely to involve a wider range of people and organisations; feedback and publication of conclusions should be built into the arrangements for such enquiries.<br>Enhancing the Scrutiny Committees presence on the Council's website.<br>Continue to utilise the Annual Report of Scrutiny. |
| 7. The scrutiny function's effectiveness needs to be regularly evaluated – including examining the impact of scrutiny's involvement with services and topics; | Use the outcomes and characteristics of effective scrutiny as the basis for self-evaluation of the function and incorporate the findings in the Scrutiny Committees' Annual Report to Council  |

| Topics                                   | Methods of Scrutiny   |
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| Budget savings                           | <p>Predominance of short task and finish group examination of key proposals emerging from the Freedoms &amp; Flexibilities process.</p> <p>Use of individual Scrutiny members as lead contacts to undertake defined individual tasks.</p> <p>Reporting recommendations back to full Scrutiny Committee or budget workshops, other panels, lead members or officers.</p> |
| Achievement of Corporate Plan Objectives | Short or medium term task and finish groups reporting progress, successes   |

and concerns to full Scrutiny Committee, lead members and officers, Cabinet or full Council.

Full Scrutiny Committee consideration of progress at intervals?

Any other items agreed by Committees as of high priority evaluated using work programme criteria (criteria revised as necessary)  
Urgent, unforeseen, high priority issues.

Full Scrutiny committee, task and finish, lead Scrutiny contacts, information sourced using Scrutiny Support.

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